



## **MINUTES OF THE PERSONNEL COMMITTEE MEETING**

**HELD ON TUESDAY 18<sup>th</sup> FEBRUARY 2020 AT 8.00pm AT BIGGLESWADE TOWN COUNCIL, THE OLD COURT HOUSE, SAFFRON ROAD, BIGGLESWADE**

### **PRESENT:**

Cllr I Bond (Chairman)  
Cllr C Thomas (Vice Chairman)  
Cllr F Foster  
Cllr M Foster  
Cllr M Knight  
Cllr M North  
Cllr H Ramsay  
Cllr M Russell  
Cllr D Strachan  
Cllr J Woodhead

Members of Public - 0

### **1. APOLOGIES**

None

### **2. DECLARATION OF INTERESTS**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item – None declared.
- (b) Pecuniary interests in any agenda item – None declared.

### **3. PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda. (Members of the public will be allowed one three-minute slot).

There were no members of the public present.

### **4. MINUTES OF MEETINGS**

- a. Members received and approved the minutes of the Personnel Meeting held on the 16<sup>th</sup> January 2020, subject to the amendment to remove Cllr M North from those present.

5. **MATTERS ARISING**

- a. Matters arising from the Minutes of the Personnel Committee meeting held on the 16<sup>th</sup> January 2020.

There was one matter arising from an exempt item.

6. **ITEMS FOR CONSIDERATION**

a. **Staff Vacancies**

It was **RESOLVED** that any appointment to fill staff vacancies below management tier level be delegated to officers, subject to budget and being direct replacements, until revoked by Council.

7. **ITEMS FOR INFORMATION**

- a. There were no items for information.

8. **PUBLIC OPEN SESSION**

A period of up to 15 minutes is permitted to allow members of the public to ask questions. (Members of the public will be allowed **one three-minute slot**).

There were no members of the public present.

9. **EXEMPT ITEMS**

The following resolution was **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issues are discussed.

**Matter arising from the Exempt Minutes of the Personnel Committee meeting held on the 16<sup>th</sup> January 2020**

(10a Staff matters)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.